

**Central Board Meeting Minutes**  
**March 16, 2021**  
**via Zoom**  
**6:30 - 8:30 PM**

**Proof Notice:** Meeting was announced in the Spire and in the church bulletin

**Those in attendance:** Dale Miller Bouton, David Brandt, Dale Earl, Andrea Trefry, Kathy Taylor, Doug Marquart, Lauren Swiniuch

**Action Items**

- Approved Central Board minutes from 2/16/21 regular meeting
- Approved Kathy Taylor as agent for real estate transaction with the Parsonage. Voted 6-0

**Discussion Items**

- Updates
  - Welcoming Rev. Lisa Stedman, Pastor & Transitional Minister
    - Introduce via email/mailed letter, Spire
    - Onboarding, introduction to the staff- invite to April 7 Staff Meeting
    - Zoom reception – coffee hour on 4/11? Forward Chat to introduce Lisa to the congregation

Questions/comments re other updates from members:

- Technology - David
  - Lots of technical issues are being addressed and tweaked
  - New Intern is doing a very good job
  - Minnie is working on many tech issues
  - Hoping to return to Live Streaming soon
  - Return to the Sanctuary or outdoor services is open to discussion- probably will ask Re-Opening Task Force to discuss this
- Search Committee – met 3/10/21 – Dale M-B
  - The Search Committee continues to meet and is trying to finish the profile
  - They need to meet with Lisa ASAP and get to know each other
- Finance Team –
  - resolving questions on the Call Agreement
  - PPP loan application filed ( could really help with the deficit number)- Dale/Doug
  - Policy reviews are ongoing, goal is to be completed by summer
  - Would like to have more members on the Finance Team
- Completing Church Policies
  - Safe Church Policy - still ongoing- Doug
  - Finance Team has made assignments and plans to finish up by summer
- Letter call for Rev. Wendy Linares completed and signed
- Staff meetings – bi-weekly- Dale Earl has been attending.

- Maundy Thursday and Good Friday will be reflections on FaceBook
- Sale of Parsonage
  - Kathy met with the Realtor and toured the Parsonage. There are a few items that need to be done before the showings : remove items from basement, touch up painting, yard work, complete cleaning inside, etc.
  - Kathy will manage this with the Realtor- approved Kathy to be our agent
  - Hope to have it listed by April 15, 2021
- Annual Meeting plans – date, CB election, other elections
  - Annual Meeting : May 23 (Forward Chat 4/25) - accept reports, By Law changes
  - CB Election- should we postpone until September? Continuity issues
  - Would have to have a meeting to discuss the changes to the schedule
  - Election of Church Officers would be at annual Meeting
- Property Management Team – discussed at Finance Team
  - Things that need to be done and who will do them?
  - Part time Property Manager could be hired
  - Mass Save projects
- Bylaws Review – discuss of possible changes; form Team
  - Andrea Trefrey will work on the Team
  - Potential Changes: emergency powers to CB, Election process simplification, Church Officers as part of the CB, Interim Minister language hiring process, Pastor as ex officio member of Teams and CB, role of the Moderator
  - Put ByLaw change form in the April Spire
  - Forward Chat to discuss the changes April 25
- Conference Updates:
  - New SNEUCC Northeast Association Minister Rev. James Ross moving to new position as first Minister for Diversity, Inclusion, and Equity
  - Rev. Holly Millershank returns 3/15/21 to again serve as Interim Northeast Association Minister
  - CE Coordinator position – posted on SNEUCC website, no responses to date; shared locally – other ideas?
  - Martha Goodman, Search and Call Associate, reposted our Interim profile; talked with her re Call Agreement questions
- Other announcements
  - Recognition for Nancy and Charles for the incredible amount of work they are doing- we so appreciate all the extra work and dedication
  - Welcoming Gift for Lisa for April 5- Doug will do this
  - Staff Reviews: Self evaluation perhaps
  - ARP Grant money for church technology
- Next Meeting: 4/13/21 at 6:30 pm; mid-month reporting: 3/30/21