

Central Board Meeting Minutes 6/15/2021

via Zoom 6:30 - 8:30 PM

Proof Notice: Meeting was announced in the June Spire

Attendees: David Brandt, Dale Earl, Andrea Trefry, Doug Marquart, Lauren Swiniuch, Joyce Mosher, Jack Terrill, Nancy Koch, Rev. Lisa Steadman

Opening Prayer by Rev Lisa

- Approved Central Board minutes from 5/18/21 regular meeting- taken by Dale Miller-Bouton
- Welcomed new members Jack Terrill (agreed to serve 2 years) and Nancy Koch; Dale Earl elected to continue as Central Board Chair and Doug Marquart as new Secretary; election process including counting was generally smooth, although Jack Terrill reported neither he nor his wife received ballots, and Lauren reported their household received 2 ballots and thought she should have gotten 4; CB reiterated our thanks to Dale Miller-Bouton and Kathy Taylor for their service the last 2 years.
 - **Action:** Dale Earl took the action to review the active/inactive list used for mailing with MJC and determine how to improve/correct any related errors; will work with Lisa on a policy to address how members are moved to inactive status.
- Rev Lisa shared updates in several areas
 - Worship & Tech/Reopen – first Sunday will be 20 June; Wendy previously scheduled to preach; liturgy to start in parking lot and process into sanctuary; Reopening Team is “awesome” – balancing extravagant welcome with safety; masks for first few weeks, no singing, list of guidelines published and displayed in narthex and listed in bulletin
 - Hybrid ministry in post-pandemic era – manage choir/music workload; working on balancing the uneven sound on broadcasts; Lisa and Dave met with our sound installing company, not much help; they will reach out to UCC Conference digital guru for help (Rev. Eric Elley); 20 June we will have Live Zoom/Recording for rebroadcast and in Sanctuary service first time full up.
 - Pastoral Care – Lisa and Wendy juggling to reach out to many – Karen Varga, Dale Miller-Bouton, Gail Goodell, Will Dickson, Elsie & George Jacobson; we included Dale Earl’s granddaughter Grace in our prayers too
 - Work of Transition – Lisa met with Search Team 22 May; working to set up a joint meeting with the Search Team and the Central Board, tentatively in July; Doodle poll to follow
 - Staff & Admin – working together pretty well, covering gaps; brief personnel discussion including longer term succession plans; Theresa pretty well caught up after Will’s health challenges; Minnie helping with router situation (extend service to parking lot and general upgrade) and copier eval

Decision #1 – CB unanimously approved LEASING a new Canon IR4535i for \$107/month, with a \$910 annual service and toner agreement, and \$299 removal of old machine/installation fee. The Staff and Minnie evaluated purchase of this model, and several alternatives, recommended this lease and reviewing usage rates after 2 years to see if adjustment vs the 100,000 annual copies is feasible.

Decision #2 (details via email and vote <unanimous> on Wed 16 June) – CB approved purchase of a total of 7 fans and associated cords & clips for the sanctuary to aid with air circulation and summer cooling

for a total of \$311.16 from Amazon. Staff compared pricing to local options with Target and Wal-Mart and this was best value and available.

- *Review list of SCC Teams and Liaisons and agreed structure is generally working, but some lists are outdated
 - Safe Church Team – Doug (liaison) has made some progress evolving the draft policy, but there is no current Team chair/Safe Church Advocate; **Action:** Dale agreed to contact Jeanie Murray to ask her to be the Advocate. Once in place, will re-engage other team members; **Action:** Doug will contact Keith Linares about Safe Serv practices and procedure
 - Property Management Team & role of Parish Administrator – Dale (liaison); **Action:** Jack agreed to help with reconvening the list of interested parties to see if we can get a leader and some movement
 - Finance Team – Policies, Treasurer’s report, Proportional Giving – Dale/Doug and will add Jack as liaison
 - Technology Team – David – limited progress on Wi-Fi extender; as noted above, Zoom audio and mixer is suboptimal, even after David & Lisa met with our AV Vendor 4 June, considering other options; Working to post video to our YouTube page and put a link to that on FB to outsmart the AI gremlins; Claire helped with the Recovery High graduation in our SCC Sanctuary, but is taking Driver’s Ed on a few Sundays, so David is covering.
 - Sanctuary & Worship Design Teams – Lauren liaison – some confusion, but now clear most of the engagement is with Suzanne and the Sanctuary Team, until such time as we are ready to think of other worship options (Zoom/Live/YouTube/FB link is enough challenge for now)
 - Community Building & Membership Team – Nancy
 - Visitation Team - Lisa
 - Mission/Social Action Team – Joyce Mosher
 - Search Committee – Liaison – Nancy
 - Reopening Task Force – Lisa/Jack will be liaison; Kathy Taylor to continue as chair
 - Staff Meetings – Lisa/Dale will continue
- Projects
 - *Annual Review of Bylaws – Andrea working, will ask for help if needed
 - *CE & Coordinator position and Fall plans for children/youth – agreed to push off till August/Fall plans are clearer
- Meeting was adjourned after a short prayer by Rev Lisa