

Central Board Meeting Minutes 7/20/2021

via Zoom 6:30 - 8:15 PM

Proof Notice: Meeting was announced in the June Spire

Attendees: David Brandt, Dale Earl, Andrea Trefry, Doug Marquart (joined 6:45pm), Lauren Swiniuch, Joyce Mosher, Jack Terrill, Nancy Koch. Rev. Lisa Steadman was absent but in our thoughts as she recovers from her recent fall at home.

Opening Prayer by Dale

- Approved Central Board minutes from 6/15/21 regular meeting- taken by Doug Marquart
 - **Carry-over Action:** Dale Earl took the action to review the active/inactive list used for mailing with MJC and determine how to improve/correct any related errors – added to Action Item list.
- Rev Lisa status – Lisa is recovering after her fall, responding to email as she can, and sent an update to memberships this afternoon (7/20). Wendy L. delivered a large potted purple salvia with SCC's wishes to Lisa for a speedy recovery, and our prayers.
- General discussion of joint meeting between CB and Pastoral Search Team (M. Brandt chair) held 7/12/21:
 - Central Board was generally satisfied with the dialogue Rev Lisa facilitated via the mixed in-person/Zoom meeting, in that the Search Team agreed we need to reconsider where we are in SCC's search, and consider a broader approach to the transition after the 15+ month disruption due to COVID-19, as well as Rev Peter's departure in February and Rev Lisa's hiring in April.
 - Rev Lisa has been working on a Transition proposal, but unfortunately, due to her injury, presentation to the CB will be delayed.
 - After discussion of the joint meeting and our journey since Crossroads in 2016, the Central Board coalesced around tentative plans to have an in-person/Zoom Forward Chat type forum, the 3rd Sunday in September. This will give us time to digest info from Rev Lisa and pulse some members for topics to be covered, as the CB agreed we need to hear from the broader SCC congregation as we develop firm plans for our new path forward.
- Rosie the Dog/Angela – Dale was contacted by Nancy Rexford and shared that Rosie was recovering after being attacked by a neighbor's dog. Dale to follow up with Rev Lisa and Wendy to see if Angela's case worker is involved adequately and support if Angela needs help before signing anything
- Reports from SCC Teams and Liaisons :
 - Safe Church Team – Doug (liaison) Dale contacted Jeannie Murray, got her input on the draft policy from May 2021, but she does not wish to be the Advocate, feeling the policy is not clear as currently written. **Action:** Doug to review Jeannie's inputs, consider options more like minister and 2 other members, and take another shot at revising the policy in that framework. He also still needs to contact Keith Linares about Safe Serv practices and procedure as a carryover action from June
 - Property Management Team & role of Parish Administrator – Dale (liaison); **Action:** Jack estimated he would hold the meeting with the list of interested members in the next 2-3 weeks. Goal would be to get a leader and some movement. MJC and others continuing to

keep up with normal inspections (like asbestos inspection) and minor maintenance. Jack and Finance Team reviewed initial bid to paint the front of church, helping MJC acquire 2-3 more bids, including 1 for the steeple, from qualified contractors.

- Finance Team – (see Property Mgmt status as well) Mac Donaldson requested help from the CB reviewing the Policy that deals with Copyright laws. Dale forwarded to CB members separately for review/comment.
 - Technology Team – David – we have a new copier! Lisa and Dave met with Eric Elly, SNEUCC on Monday, 7/19 over Zoom from church system to show him the audio problems we have been experiencing. He recommended a few simple changes, which have improved some of the audio transmission. They will be meeting again to perform an organ check. Intern for worship tech has been doing well. Postings are good on FB, and our views are up. Dave will be traveling July 24 and August 29th. Claire will cover. No updates from vendor or vMix consultant in NH. Tuesday night is also a SNEUCC Tech Roundtable, but looks like Dave will miss due to CB meeting conflicts.
 - Sanctuary & Worship Design Teams – Lauren liaison – kudos to Suzanne Munroe for all she has tried to organize for the reopening of in person services. Rev Lisa hosted a joint meeting to orient herself and the rest as to who is working which tasks currently. **Next action** is for a follow up meeting to clarify roles and responsibility so it's clear to folks with minimal overlap. Zoom/Live/YouTube/FB link continuing for now.
 - Community Building & Membership Team – Nancy to call Kathy Taylor, determine status/next steps
 - Visitation Team – general visitation by Wendy on-going;
 - Mission/Social Action Team – September will be Second Church's month to provide financial support for Family Promise. Rachel Hand, Executive Director of Family Promise, will join us on September 19th to provide an update to the congregation.
 - Search Committee – Liaison – Nancy K liaison; See above for Transition discussion.
 - Reopening Task Force – Lisa/Jack liaison; Kathy Taylor chair; Team expects to meet in August. Jack will clarify that the Task Force has been delegated minor decisions, and will make recommendations to the CB for major decisions like opening or cancelling in person services, should the COVID situation change dramatically including MA health decrees.
 - Staff Meetings – Lisa/Dale will continue to attend
 - Annual Review of Bylaws – Andrea working, expect to meet in September
 - CE & Coordinator position and Fall plans for children/youth – Dave B liaison; Coordinator position on hold; Diana Travers resigned, citing her recent move to Gloucester. Dave relayed Peg's concern as Diana was only other active member. Need to caucus with Lisa on her thoughts for plans for September/Fall.
- Meeting was adjourned at 8:10pm

Running Action Item List (RAIL)

Action Number	Action Item	Date Open	Date Closed
June 21-01	Dale Earl to review Active/Inactive member list w MJC and correct errors	6/2021	
June 21-02	Doug to contact Keith Linares regarding Safe Serv practices in the kitchen and incorporate into Safe Church policy as appropriate	6/2021	