

**Central Board Meeting Minutes**  
**September 29, 2020**  
**Second Congregational Church**  
**via Zoom**  
**6:30 PM- 8:30 PM**

**Proof Notice:** Meeting was announced in the September Spire

**Those in attendance:** Dale Miller Bouton, David Brandt, Dale Earl, Andrea Trefry, Kathy Taylor, Doug Marquart, Lauren Swiniuch , Rev. Peter Preble

**Guests:** George Jacobson, Barney Bouton, Jeanne Earle, Ruth Moran, Wendy Linares, Suzanne Munroe, Peg Round, Nancy Rexford, Mac Donaldson

**Action Items:**

- Approved Board Minutes from 9/2/20 with correction of no Personnel Team exists now

**Discussion Items:**

- Updates from SCC Teams re plans and 2021 budget
  - **Christian Education-** Peg Round- no pageant, looking for a new curriculum that is more engaging, painting parties, \$500 budget, all remote, Story Time readers are lined up , pen pal program getting set up, help needed on the Board in order to succeed, Diana and Peg are the committee for now, 7 children will be involved in a painting party on October 18, Diana is involving families with children to re-engage with the church and has had some success, Remote Sunday School at noon begins on October 18 but will need to have two adults even though it is remote
  - **Safe Church-** Jeanne Earle- policy needs revision in light of COVID 19- Diana Travis is willing to take on chairperson if appropriate and not a conflict of interest because she is staff- need to find a new chairperson to do the revisions
  - **Property Team-** repair of sewer line from the bathroom is ongoing and will be scheduled , investigate solar panels installation on church roof, getting information from First Baptist church about this, putting a lock on the gas line to the building - will investigate this with the plumber
  - **Scholarship** - George Jacobson- wants to combine the three scholarships into one while honoring the criteria, meet with Finance to determine the amount of the scholarship, include request for honorarium in Spire for donations, Jake will continue to do tomato and herb fundraiser
  - **Worship Design Team-** Nancy Rexford- the goal was to experiment with alternate styles of worship, next meeting October 28 after two in person worship services, music planning is ongoing, special service for All Saints Sunday and Thanksgiving, visual touches will be important and meaningful, decorations for Christmas- lights and candles for example, \$100 budget should be sufficient
  - **Sanctuary Team-** Suzanne Munroe- keeps Sunday morning organized- ushers, offerings, communion, etc., transitioned because of COVID 19 and needs for worship with safe practices, lots of preparation for in person
  - **Reopening Task Force-** Dale Miller Bouton- worked hard to keep our spaces separate from church and school, no outside groups will be allowed in the church before January

2021, issues with the school are ongoing, need to purchase PPE- masks, hand sanitizer, and Communion kits which are in short supply

- **Visitation Team**- Wendy Linares- Donna Kendall, Ruth Moran, Charles Turner- sending cards and calling, Wendy continues to visit and call shut-ins and send home made cards, Communion at Steven's group home, ice cream social at group home in August, will need money for stamps ( can submit these to Social Action/Mission)
- **Finance Team**- Mac Donaldson- putting together the stewardship program, focus on social media posts for this effort, strive for level budget, utilities and insurance will increase as they always do, tough year for financial planning, over a \$1 million in endowments and could draw from there
- **Social Action/Mission**- DMB- Family Promise, Recovery HS, need to share budget with Finance Committee
- **Community Engagement**- Kathy Taylor- virtual coffee hour and tea times have been successful, Spirited Women has met a few times, virtually and in-person
- **Technology Team**- David Brandt- Theresa and David are the team so far, need to recruit others, stream directly live to YouTube and Facebook Live, network working great, sacristy needs to be cleaned up from the vendor, BevCam can broadcast the service
- **Knitting Ministry**- Ruth Moran- haven't been able to meet since February but prayer shawls have been donated and be will delivered to hospice when possible
- Update from Rev. Peter
  - Personnel Issues- Wendy is working many more hours than she is contracted for. We should be paying her more- at least double her current salary. There appears to be money available to fund this. Diana is moving toward a CE Coordinator role as we have no need of a Nursery Supervisor. Probably a limited time commitment at this time. Need to find the job description. Issue of the parsonage as part of her compensation complicates this situation. Peter will research the compensation in the conference and the issue of a job description for a CE person. Most likely would be an interim position until a settled pastor comes on board.
  - Parsonage Issue- need to decide what to do with the Parsonage in the future. Finance is considering offering to next minister and selling then if the minister doesn't want it. Many ministers do not want a Parsonage.
  - Need to determine the salary, housing allowance, and use of Parsonage for the Search Committee. Advertise the salary as a lump sum to be divided as minister wishes. Finance needs to determine this by December.
- Discuss Church Building Reopening- school- need to reiterate that they cannot use the Sanctuary, Chapel, or Parlor, discussions are ongoing and subject to change
- Settled Pastor Search/Next Steps- see issue of Parsonage and salary
- Reckless Love- Bible study and book discussion- need to register- 6 week, another one will be offered in Advent
- Website needs to be redesigned immediately - probably need to hire someone to do this
- Make sure to keep Peter in the loop about church affairs- invite to all meetings and communicate more effectively
- What role do we want our next minister to play? Executive Director or spiritual leader mainly?
- Potential Amendments to Bylaws
- Future Forward Chats
- Other Matters as should come before the Board

Next meeting: October 20, 2020